



## **JOB DESCRIPTION**

- 1. Title and Full Name:** To be filled in
- 2. Job title:** Researcher
- 3. Status:** Full time employee
- 4. Department:** Khmer Software Initiative, KhmerOS
- 5. Organizational Relationship:**
- **Supervised by:** The KhmerOS and Open Learning Project Coordinators
  - **Report to:** The KhmerOS and Open Learning Project Coordinators
  - **Coordinating:** With all KhmerOS program and Open Institute personnel
- 6. Duties and Responsibilities:**

The responsibilities of the Researcher are as follow:

1. To design an effective research framework for all the programs of the Open Institute taking consideration of using Information Communication Technology for education and gender equity.
2. To design questionnaires in consultation with the related project coordinators of the Open Institute in the respective areas to carry out the researches.
3. To manage the data gathering process, to entry data in the computer application that will be used to analyze it, to analyze the data and to develop research reports.
4. To liaise with related bodies to ensure that the projects will be smoothly implemented.
5. To travel to the provinces and outside of Cambodia if so required.
6. To perform effectively and in timely manner works assigned and undertake any other support duties as may be required from time to time by the KhmerOS and Open Learning Project Coordinators or their designated person(s).

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